

IRAAN-SHEFFIELD ISD CALENDAR FOR BOARD MATERIALS AND AGENDA ITEMS

All materials and agenda items for the regular monthly meetings will be due by the deadlines listed below:

<u>Deadline</u>	<u>Board Meeting</u>
September 7, 2015	September 14, 2015
October 5, 2015	October 12, 2015
November 2, 2015	November 9, 2015
December 7, 2015	December 14, 2015
January 4, 2016	January 11, 2016
February 1, 2016	February 8, 2016
February 29, 2016	March 7, 2016 (Spring Break conflict)
April 4, 2016	April 11, 2016
May 2, 2016	May 9, 2016
June 6, 2016	June 13, 2016
July 11, 2016	July 18, 2016 (Office closed week of 4th)
August 1, 2016	August 8, 2016

The deadlines are necessary to allow the superintendent time to review items and properly prepare the agenda, board packet, and presentations for the trustees. Board packets will go out no later than Friday afternoon each week prior to the Monday meeting date.

All meetings will begin at 6:00 p.m. unless unavoidable circumstance causes a change.